**Whipsnade Zoo Schools booking form**

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| Zoo you wish to visit: | *Whipsnade Zoo* |

**School Details**

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| School name: |  |
| School address: |  |
| School Postcode: |  |
| Preferred contact telephone number:  *Please provide a number you are happy for us to contact you on in relation to this school booking* |  |
| Lead Teacher’s name: |  |
| Lead Teacher’s email address: |  |
| Accounts department contact name: |  |
| Accounts department email address: |  |

**Visit Details**

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| Preferred date of visit: |  |
| Alternative date of visit (if preferred date unavailable): |  |
| Year Group: |  |
| Number of students: |  |
| Number of accompanying teachers/other adults: |  |
| Number of accompanying 1:1 carers: |  |
| Number of students who have ZSL membership: |  |
| Number of adults who have ZSL membership: |  |
| SEND needs:  *Please provide any information that will help us prepare for your trip accordingly including Special Educational Needs, behavioural issues, disabilities or any medical conditions you think we should be aware of.* |  |
| Planned transport method: | *coach/public transport/walking* |

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| Would you like a **digital consultation** ahead of the trip?  This is a call with one of our learning team to help with planning your day, usually via Teams  **(we can carry these our between 3pm – 4.45pm)** |
| Possible dates for the call: |

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| Would you be interested in **an Educational Workshop** as part of your visit*? (Education sessions are FREE from September to the February half term. Sessions cost £45.00 after the February half term till the end of the summer term. – max 35 students per session).*  Information on the workshops available at Whipsnade can be found [here](https://www.zsl.org/zsl-whipsnade-zoo/education-workshops). |
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| **Any other information you think it is helpful for us to know to prepare for your trip?** |

**What is the desired outcomes of your trip?**

**Please tick this box to confirm that you agree to the Terms and Conditions once your booking has been submitted.** Our full Terms and Conditions for educational visits can be found here: [Education Terms and Conditions | Zoological Society of London (ZSL)](https://www.zsl.org/terms-and-conditions/education-terms-and-conditions)

Please be aware that we have made changes our booking and payment processes this year to improve our service to you. This includes the following:

* Final numbers for all visits must be confirmed no later than two weeks before your visit or at the time of payment if you pay more than two weeks in advance. Any additional tickets required are subject to availability as we are currently limited on how many educational visitors we can have onsite on any given day.
* Your trip must be paid for in advance by BACS or credit/debit card payment. We no longer accept cheques or cash payments.

Our Risk Assessments for both Zoos can be found [here](https://www.zsl.org/education/risk-assessment), which include our COVID safety measures. Please ensure you check this shortly before your visit for the most up to date guidance.

We can discuss these details with you more once your booking is confirmed, but please let me know if you have any questions. Our full Terms and Conditions for educational visits can be found here: [Education Terms and Conditions | Zoological Society of London (ZSL)](https://www.zsl.org/terms-and-conditions/education-terms-and-conditions)